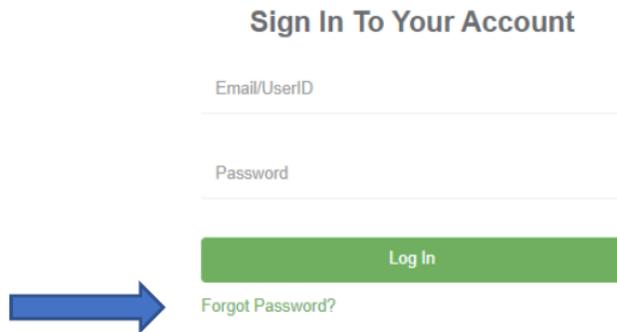


## Coaches GotSport Account Access

\*All background checks, SafeSport, and Heads Up courses expire every year on May 31st\*

You will only have one login for the new system and can use that same log in to access any organizations or teams you are assigned to. This helps eliminate the need for multiple log ins.

1. Login to your GotSport account at [https://system.gotsport.com/programs/614387Y04?reg\\_role=coach](https://system.gotsport.com/programs/614387Y04?reg_role=coach)
2. To login to **NEW GotSport** for the **first time**, enter your email address and then click "Forgot Password". If not, skip to step 5.



### Sign In To Your Account

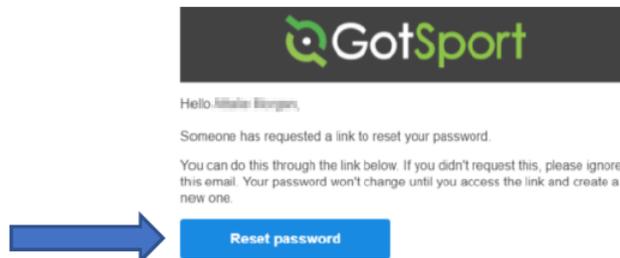
Email/UserID

Password

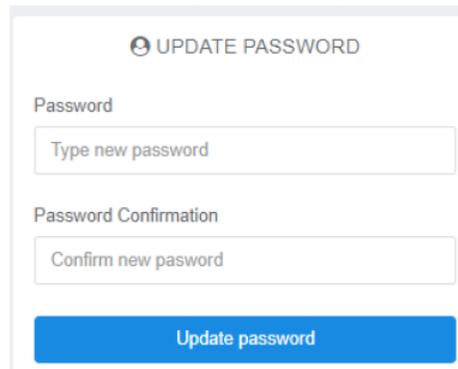
Log In

[Forgot Password?](#)

3. Find the reset password email in your inbox. Click "Reset Password".



4. Follow the prompts to create a new password. Then login to access your account.



### UPDATE PASSWORD

Password

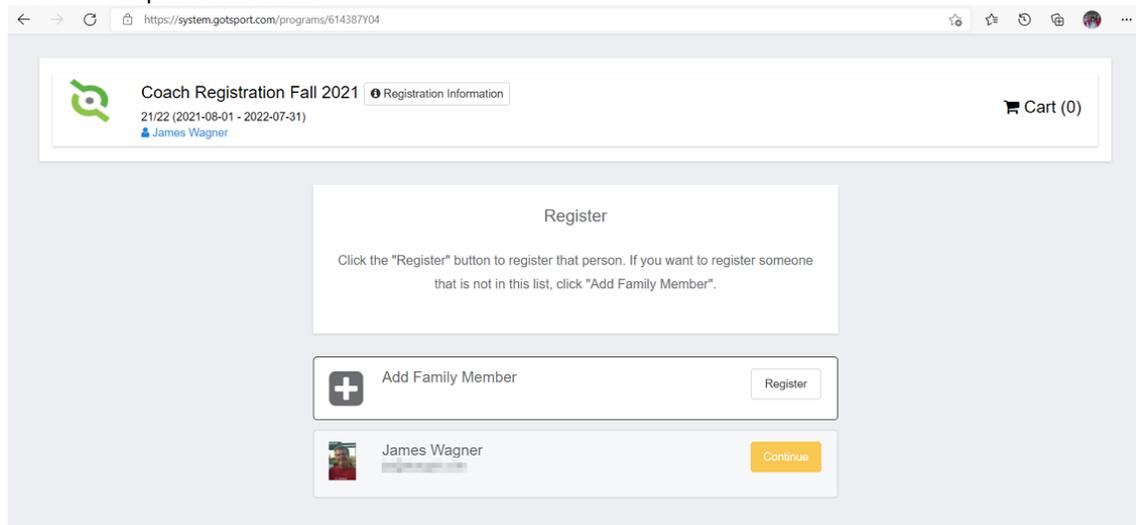
Type new password

Password Confirmation

Confirm new password

Update password

5. Select "Continue" to upload headshot.



Coach Registration Fall 2021 [Registration Information](#) Cart (0)

21/22 (2021-08-01 - 2022-07-31)  
James Wagner

### Register

Click the "Register" button to register that person. If you want to register someone that is not in this list, click "Add Family Member".

[Add Family Member](#) [Register](#)

James Wagner [Continue](#)

6. Ensure account information is complete and accurate with headshot.

Coach Registration Fall 2021 | Registration Information | Cart (0)

21/22 (2021-08-01 - 2022-07-31)  
James Wagner

Profile | Registration | Payment

James Wagner  
Change User

\*Denotes Required Field

Photo  
Choose File No file chosen  
Edit Image

Coach Legal First Name\* Middle Name Coach Legal Last Name\* Suffix

James [ ] Wagner [ ]

7. Sign the Covid-19 Waiver and Continue.

Coach Registration Fall 2021 | Registration Information | Cart (0)

21/22 (2021-08-01 - 2022-07-31)  
James Wagner

Profile | Registration | Payment

James Wagner  
Change User

Open (11-11-11)

Covid-19 Waiver  
Lake Cities SA Complete

Continue

8. Congrats! You have created your New GotSport account and registered for the season! To complete your requirements, click on "Profile" and continue to the next section.

GotSport

Info | Registration | Billing | Profile

Coach Registration Fall 2021 | Registration Information

21/22 (2021-08-01 - 2022-07-31)  
James Wagner

PROGRAM INFO

Name	Coach Registration Fall 2021
Seasonal Year	21/22
Dates	2021-08-01 - 2022-07-31
Description	

## Completing USYS Coach/Manager Requirements

1. Click on "Dashboard".

Note: You must be connected to an organization to submit a background check. If you do not see your organization on the dashboard, contact the Registrar. If you have multiple, you need only to complete each requirement once for all organizations.

2. Click "More Info" Next to Each Requirement to complete.

The screenshot displays a user profile for James Wagner. The profile includes a photo, name, and contact information (DOB, Address, Phone, Mobile Phone Number). A navigation menu at the top contains: Dashboard, Account, Reporting, Team Management, Team Scheduling, Program Registrations, and Forms. Below the menu, three organizations are listed:

- FC Dallas Youth** (Frisco, TX, US):
  - Role: coach, Level: Competitive, Affiliate: USYS ID# [redacted]
  - USYS Requirements: Safe Sport (Required), Background Check (Required)
- LC United** (Carinth, TX, US):
  - Role: admin, Level: Competitive, Affiliate: USYS
  - USYS Requirements: Safe Sport (Required), Background Check (Required)
- Lake Cities SA** (Lake Dallas, TX, US):
  - Role: admin, Level: Recreational, Affiliate: USYS
  - USYS Requirements: Safe Sport (Required), Background Check (Required)

Blue arrows point to the 'More Info' links for the 'Background Check' requirements of the Lake Cities SA organization.

## Background Check

1. Click "Submit New Report".

Background Check

Status Required

**Submit New Report**

Report History

ID	Date Submitted	Date Completed	Updated	Status
----	----------------	----------------	---------	--------

Risk Management

**NORTH TEXAS SOCCER**  
Certified Protection For The Game™

Enforced By North Texas Soccer Association

Contact Information

Phone number 2142975022

Address 3803 Parkwood Blvd #200  
Frisco, TX 75034  
US

Reports older than 05/31/2020 have expired

2. Fill out the required information, sign, and click Submit. Be sure to verify your Social Security Number by typing it in a second time. Sign your name on the signature line and save your signature. Lastly, click the submit button on the bottom of the page to submit your report. Signature box works with mouse or touchscreen.

Signature

Save Reset

Submit

**Continue to SafeSport**

## Safe Sport

1. Click Start Course – Copy the access code for use on the next screen. YC3E-6P5G-YYIL-CS2M

The screenshot shows the Safe Sport web application. The main content area is titled "Safe Sport" and contains a "Status" section with a "Required" label. The "Access Code" field is populated with "YC3E-6P5G-YYIL-CS2M" and a "Start Course" button is visible. Below this, there is a "Check Records" button and a "Report History" table with columns for ID, Date Submitted, Date Completed, Updated, and Status. To the right, a "Risk Management" sidebar displays the "NORTH TEXAS SOCCER" logo, "Enforced By" information (North Texas Soccer Association), and "Contact Information" including phone number (2142975022) and address (3803 Parkwood Blvd #200, Frisco, TX 75034, US). A warning message states "Reports older than 05/31/2021 have expired".

2. If not already selected, choose U.S. Soccer and enter the access code.

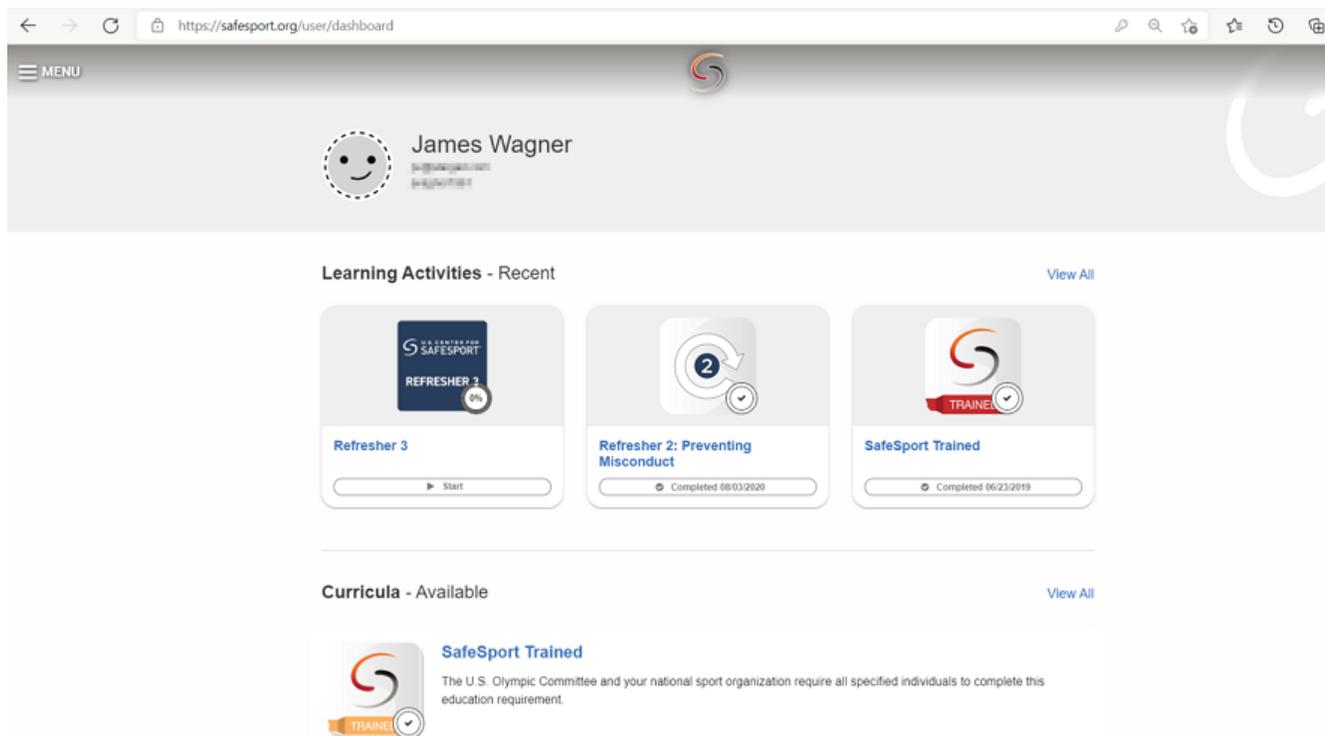
The screenshot shows the "Add Membership" form. The "Select an Organization..." dropdown menu is set to "U.S. Soccer". The "Access Code" field is populated with "YC3E-6P5G-YYIL-CS2M". A red arrow points from the access code field to the "Save" button. At the bottom, there are "Cancel" and "Save" buttons. A note at the bottom of the form reads: "Not in the list? Go to the [contact form](#) and submit a request to add your organization."

3. Create an account. Coaches will select "Coach" and Managers will select "Official". Proceed & complete SafeSport training.

The screenshot shows the account creation form. The "Primary Position(s) \*" section has checkboxes for "Administrator", "Athlete", "Coach", "Official", "Parent", and "Volunteer". The "Coach" and "Official" checkboxes are selected and highlighted with red boxes. The "Membership(s) \*" section shows a list with "U.S. Soccer" selected, indicated by a red 'x' icon. Below the list is an "Add Membership" button and a note: "If you wish to receive completion credit from your organization, you must add any memberships here. Click here to set up." At the bottom right, there are "Cancel" and "Save" buttons.

If you have never completed SafeSport before, you will do the initial course. This takes about 1.5 hours or more. You can pause and come back to it later if needed.

If you have completed it before, you will do the next refresher available. You do not have to do all refreshers, just the next one you have not completed indicated by "0%".



The screenshot shows the user dashboard for James Wagner. The header includes a menu icon, the user's name, and a profile picture. Below the header, there are two main sections: "Learning Activities - Recent" and "Curricula - Available".

**Learning Activities - Recent** (View All)

- Refresher 3**: 0% progress, "Start" button.
- Refresher 2: Preventing Misconduct**: Completed 08/03/2020.
- SafeSport Trained**: Completed 06/23/2019.

**Curricula - Available** (View All)

- SafeSport Trained**: The U.S. Olympic Committee and your national sport organization require all specified individuals to complete this education requirement.

Refreshers are about 15-45 minutes. (Example: You completed the initial refresher only and now see 3 refreshers available. You only have to do one Refresher)

\*Note: As SafeSport comes out with new refreshers, they may make some longer than the previous ones\* (2 is longer than the first; 3 is longer than 2)

For a SafeSport certificate to be valid, it must be dated AFTER May 31st for the current soccer year. Example: Soccer Year 2021/2022 will require all certificates to be dated after May 31, 2021. If you have already completed all available refreshers prior to the expiration date and no others are available, you may email the certificate with your full name, date of birth, association/club name, and if you are a coach or manager, to [brittany@ntxsoccer.org](mailto:brittany@ntxsoccer.org) to update for you.

# Now you are ready for the New Soccer Season/Year!



James Wagner

Edit

DOB: [Redacted]  
Address: [Redacted]

Phone: [Redacted]  
Mobile Phone Number: [Redacted]

[View Full Profile](#)

Dashboard

Account

Reporting

Team Management

Team Scheduling

Program Registrations

Forms



FC Dallas Youth  
Frisco, TX, US

Role	Level	Affiliate
coach	Competitive	USYS ID#: [Redacted]

USYS Requirements

Safe Sport Approved Fulfilled [More Info](#)

Background Check Pending Required [More Info](#)



LC United  
Corinth, TX, US

Role	Level	Affiliate
admin		
coach	Competitive	USYS

USYS Requirements

Safe Sport Approved Fulfilled [More Info](#)

Background Check Pending Required [More Info](#)



Lake Cities SA  
Lake Dallas, TX, US

Role	Level	Affiliate
admin		
coach	Recreational	USYS
emailer		

USYS Requirements

Safe Sport Approved Fulfilled [More Info](#)

Background Check Pending Required [More Info](#)